



Application and Declaration Form

To accompany curriculum vitae

Position	Trustee - Te Whānau o Waipareira Trust Board	
Where did you first see this position advertised? E.g. Website, Facebook, Email, Newspaper, Word ofMouth, Radio, Hui		

Personal Information

Collecting and holding personal information: This information is collected for assessing your suitability for the Trustee position. If your application is successful, this form will be retained on your personal file.

Title			
Full Name			
Address			
Mobile		Home Phone	
Email			
Drivers License No.		Passport No.	

What is your preferred method of contact? Email or Post?



Governance Background, Skills and Experience

Please list experience

Note: Refer: Page 8 - Trustee Role Description
To view Te Whānau o Waipareira's 25yr Strategic Plan: <https://www.waipareira.com/resources/te-whanau-o-waipareira>

Please attach your CV to this application. This must contain a brief bio and a photo.

Demonstrate West Auckland Community Involvement

Whakapapa/Pepeha



Referee Information

Please supply three verbal referees (not family members). In making this application, you consent to Te Whānau o Waipareira seeking verbal or written information about your suitability for the position from any of the referees you have nominated below. You authorize the information to be released to those involved in the selection process. The referees must include a current and at least one other recent employment-related referee. Generally, personal referees will not be acceptable.

1. Contact Person		Company	
Mobile		Phone	
Email			

2. Contact Person		Company	
Mobile		Phone	
Email			

3. Contact Person		Company	
Mobile		Phone	
Email			

Candidate Declarations

As part of the application process, we gather and confirm as much relevant information as possible for the role you have applied for. This is to ensure we select the best person possible for the role whilst also meeting various legislative requirements. The information you provide will assist us with the selection process. If you are the preferred candidate, in addition to reference checking and qualification verification, further background checks will be undertaken, for the role you have applied for. These will include criminal history; credit check; fraud check; bankruptcy check CV Check and Police vetting. We seek, as part of this application and declaration form, your written consent in advance to undertake such checks if you are the preferred candidate.



Health Status

The following information is required to assist Te Whānau O Waipareira in meeting its obligations under the Health and Safety in Employment Act and the Injury Prevention Rehabilitation and Compensation Act, and to assess your ability to fulfil your role as Trustee.

<p>Have you had, or do you have, an injury, medical condition or disability – for example, hearing loss, sensitivity to chemicals, repetitive strain injury, mental illness or condition – that could be aggravated or further aggravated by the tasks and responsibilities that you would be required to perform in this role, or at the location(s) at which you would be required to undertake the work?</p>	<p>Yes</p>	<p>No</p>
<p>Do you believe this condition will affect your ability to carry out effectively and safely the functions and responsibilities of this role?</p>	<p>Yes</p>	<p>No</p>
<p>If yes to either of the above questions, give details (Note: Te Whānau O Waipareira complies with the Human Rights Act and a declaration of an injury, medical condition or disability will not rule you out of consideration for the role):</p>		
<p>Should you be appointed, would you require any specific equipment and/or particular environment/location etc. to undertake the functions and responsibilities of the role?</p>	<p>Yes</p>	<p>No</p>
<p>If yes, give details:</p>		

Criminal Charges and Convictions

<p>Have you been convicted of any offence against the law other than minor traffic offences?</p>	<p>Yes</p>	<p>No</p>
<p>If yes, give details:</p>		



Do you have any criminal charges pending other than minor traffic offences?	Yes	No
If yes, give details:		
<p>Note: Individuals with minor convictions who have been conviction free for at least seven years, and who meet all other relevant criteria to put their past behind them, may conceal such convictions under the CriminalRecords (Clean Slate) Act 2004. Further information refer to the Ministry of Justice www.justice.govt.nz</p>		

Additional Information

Are you currently, or have you ever been, an employee of Te Whānau O Waipareira	Yes	No
If yes, give date(s) and position(s) held:		
<p>Do you have a spouse, partner, relative or household member working as an employee, contractor or consultant at Te Whānau o Waipareira?</p> <p>(Note: your response to this question may be necessary to prevent potential conflict(s) of interest).</p>		
If yes, give date(s) and position(s) held:		



Statutory Criteria Required of Trustees

Please read:

The disqualifying factors are set out in section 16 of the Charities Act 2005 and are listed below. They include being an undischarged bankrupt, being under 16 years of age, having a conviction for dishonesty within the last 7 years, as well as other criteria.

To qualify, an Officer **MUST NOT** be:

- Undischarged bankrupt;
- Younger than 16;
- Convicted of a crime involving dishonesty and sentenced within the last 7 years;
- Disqualified from being an officer under the rules of their organisation;
- Disqualified by Charities Services under [section 31\(4\)](#) of the Charities Act 2005;
- Subject to a property order under the [Protection of Personal and Property Rights Act 1988](#), or have their property managed by a trustee corporation under [section 32](#) of this Act (this relates to people who are not fully able to manage their affairs);
- Prohibited from being a director or promoter of, or being concerned or taking part in the management of, an incorporated or unincorporated body under the Companies Act 1993, the Securities Act 1978, the Securities Market Act 1988, or the Takeovers Act 1993;
- A body corporate that is being wound up, in liquidation or receivership or subject to statutory management under the Corporations (Investigation and Management) Act 1989

An organisation will not qualify for registration if a current officer is not qualified and we do not grant a waiver to allow registration with that officer. If you wish to have an officer who is disqualified under section 16 of the Charities Act 2005, you will need to put a request in writing stating what disqualifying factors apply and why Charities Services should allow this person to be an officer of your organisation. We will consider your request and notify you of our decision in writing



Applicant Declaration

I (Full name) declare that to the best of my knowledge, the answers to the questions in this application are correct.

I understand that this form, together with the written material I have supplied, will be held confidentially and used only for the purposes of this application.

I agree to notify Te Whānau o Waipareira of any future change to the information supplied during the course of this application process and/or for my records should I be successful in obtaining a position on the Trust Board.

I agree to any such pre-checks as deemed necessary, these include criminal history; credit check; fraud check; bankruptcy check; CV Check and Police vetting being undertaken by Te Whānau o Waipareira for the role I have applied for.

I understand that should I be appointed to the role, and I do not currently work for Te Whānau o Waipareira, I must provide certified proof of identity (such as a birth certificate or passport) prior to commencing the position.

I understand that should I be appointed to the role, I must provide original or certified documentation supporting my educational qualifications.

I understand that the information given in the health section of this application form may be requested by ACC.

I understand that if any false or misleading information is given, or any material fact suppressed, I may not be accepted, or if I am accepted, I may be dismissed.

Note: By typing your name here you are deemed to have signed this form.

Name:	Date:
Signature:	

Applications will be received electronically only by email no later than 5pm, Thursday 14th November 2024 (Please attach CV, a personal Bio and photo ID)

All Applications and enquiries sent to:

Email: TJ.Kkl@waiwhanau.com



TE WHĀNAU O WAIPAREIRA
KOKIRITIA I ROTO I TE KOTAHITANGA
Progressively Act in Unity

Trustee Role Description

Organisation:	Te Whānau o Waipareira
Website:	http://www.waipareira.com
Duration of appointment:	3 years
Time Commitment:	1 meeting per month and as needed
Application Closing Date:	5pm, Thursday 14 November 2024

Position Description:

Te Whānau o Waipareira Trust is an Urban Māori Authority and has provided services for over 25 years to the broader West Auckland community. We have brought together health, social, justice and education services to provide a one-stop location for whānau/family.

By way of rotational retirement, Te Whānau o Waipareira Trust has three (3) Trustee Vacancies. The primary function of the Board is to guard the vision and values of Whānau o Waipareira while focused on building for the future through active community and stakeholder engagement.

Applicants must be able to Whakapapa/Pepeha and must reside within the rohe of Waipareira. Essential requisites include a strong business acumen and ability to carry out duties and responsibilities by the highest professional governance standards of knowledge crucial to enabling Te Whānau o Waipareira to achieve its mission and purpose identified in our strategic vision ensuring operational management is consistently aligned with the overall 25-Year Strategic Plan

(http://www.waipareira.com/strategic_plan_intro).

Additionally, applicants must be whānau centric and have a good understanding of Te Whānau o Waipareira, especially Te Kauhau Ora o Waipareira.

Applications And All Enquiries Sent To: Returning Officer

Email: TJ.Kkl@waiwhanau.com

Applications close: 5pm, Thursday 14 November 2024



Nomination Form

We the undersigned hereby nominate:

Full name of Candidate: _____

As a candidate for the position of Trustee on the Te Whānau o Waipareira Trust Board for the term 2024-2027

Dated this _____ day of _____ 2024

Full name of person nominating _____

Address of person nominating _____

The nominating person/s must whakapapa and reside within the rohe of Waipareira.

Affiliation to Candidate _____

X

Signature of Person nominating

Full name of person nominating _____

Address of person nominating _____

The nominating person/s must whakapapa and reside within the rohe of Waipareira.

Affiliation to Candidate _____

X

Signature of Person nominating

Full name of person nominating _____

Address of person nominating _____

The nominating person/s must whakapapa and reside within the rohe of Waipareira.

Affiliation to Candidate _____

X

Signature of Person nominating